



Members Present

Administration:	Ron Perez-Co-Chair, David Loverin
Faculty:	Mike Skaff–Co-Chair, James McDonnell, John Sorber, Manlia Xiong
Adjunct Faculty	TBD
Classified:	Nick Terry
Confidential:	Mary Schaefer
Students:	Hannah Urquia
Non-Voting Member:	Linda McCauley, Leangela Miller-Hernandez

Members Absent-

Administration:	Zach Patterson, Louann Waldner
Faculty:	
Adjunct Faculty:	
Classified:	Angela Iniguez
Confidential:	
Student:	
Non-Voting Member:	
Guest:	

1. **Call to Order** – Ron Perez called the meeting to order at 3:08
2. **Approval of the August 25, 2022 Budget Committee Minutes**– John Sorber moved to approve the minutes of 8/25/22 and 9/8/22 and Mike Skaff seconded the motion. No further discussion. Motion carried
3. **Report to Committee**
 - a) **District Governance Senate Actions** – Ron Perez reviewed the standing report submitted for the September 13, 2022 meeting.
 - b) **Board of Trustees Actions and Items** – None
4. **Budget and Fiscal Items on the Board Agenda** – Linda McCauley reviewed the financial reports that will be presented at the October 10th board meeting. She pointed out the \$11.6M surplus. There were no questions from the committee.
5. **Emergency Conditions Allowance (ECA)** – Ron Perez reviewed the memo from the Chancellor’s Office regarding the requirement to apply for the ECA (use of spring 2020 FTES). We will know by October 15th if our ECA application was approved or not. He reminded the committee that the 22-23 budget is based on the ECA being granted and if it’s not granted the reduction to the budget is about \$5M.
6. **BP 6250 – Budget Management**- Ron Perez reviewed the revised board policy with the two (2) month reserve of operating expenditure language required for ECA (approximately \$20M). He pointed out that the District already practices this because our board policy is that we have a fund balance of no less than the statewide average, which is 29% and our reserve is currently 31%. The revised BP will now go to DGS for participatory governance review. The plan is to have it adopted in January to be able to send to the Chancellor’s Office by the due date in February.
7. **6.02M Block Grant**-Ron Perez shared that this is a state grant to be used for pandemic related items. It is currently being used for technology (high flex classrooms), 50% off food for students, district-wide COVID testing and PPE. It can be used to write off student debt, but the District hasn’t made a decision about that. We have five (5) years to use these funds so we are not in a hurry to spend them. At the beginning of the fiscal year, the committee will see what expenditures are being proposed and at the end of the year it will see how funds were spent.
8. **Other Business** – Ron Perez reminded the committee that Program Reviews are due October 15th and that there is \$442k to allocate for above-base this year.
9. **Next Meeting** – October 13, 2022
10. **Adjourn** – 3:33